

Hi Everyone,

## 1. CANTEEN

Please find attached the canteen and officials roster for the rest of the season. If for some reason your team cannot do the shift rostered, it is up to you to find a replacement team and then notify me of the changes (unless of course it was my mistake then please let me know ASAP and I will take care of it. ) You will notice towards the end of the season there are TBA these dates will depend on varying factors and I will fill these once I know ( semi finals ,neutral grounds etc) Also attached are the opening and closing details for each shift, please remember if you are opening to collect the keys and float from Pitt Town Sporting Club on the Friday night and the bakery order on Saturday morning. If you are on the closing shift the keys and all monies are to be returned to the club Saturday afternoon. Once you have closed the canteen please make sure all the following are locked, cupboards, fridge, ALL DOORS, toilets and car park gate.

## 2. OFFICIALS

If your team has been rostered to do officials duties you are required to provide 2 responsible adults who walk around the fields and make sure things are going smoothly. If a problem arises and you are unable to solve the situation then please take it to the committee person on duty. We now have a committee roster in place and this will be on the fridge in side the canteen. Officials must sign in and out and wear the official's vests, both book and vests are in the canteen.

Thankyou so much for you time and effort and hopefully everything will run smoothly

Sandra Woodward

Canteen Manager

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